

LAOIS VOLUNTEER CENTRE ANNUAL REPORT 2022



**Promoting the value of volunteering and increase
the range and quality of volunteering**

LAOIS VOLUNTEER CENTRE

This Report covers the period of January 1st to December 31st 2022

Company name: Laois Volunteer Centre Company CLG

Principal address: Unit 7, Bloom HQ, Patrick Street, Mountrath. Co. Laois, R32DT9F

Registered office: Unit 7, Bloom HQ, Patrick Street, Mountrath, Co. Laois, R32DT9F

E-mail: info@volunteerlaois.ie

Tel: 087 2499659

Registered charity number (RCN): 20206150

Company Registration Office number: 676229

Revenue CHY Number: 22937

Auditors: Duncan Financial Services

Georgian House

12 Patrick Street

Kilkenny

R95 P573

Bankers: Bank of Ireland,

Lyster Square,

Portlaoise,

Co Laois

Solicitor: Laois Volunteer Centre does not have a solicitor but avails of legal expertise when required.

Photos on Front Cover

Top L-R, Top, Volunteers at Old Fort Festival, June 2022, P.A.T.H. Volunteers, August 2022

Bottom L-R - Ploughing Championships, Volunteers, Laois Africa Day, May 2022

Our Aim

Laois Volunteer Centre aims to be a 'one stop shop' for all your volunteering needs in County Laois. Laois Volunteer Centre is an independent organisation which works with individuals and organisations to carry out a range of activities to improve our communities.

Our Vision

Laois Volunteer Centre, through its work with volunteers and organisations aims to help create a vibrant society; where every person feels connected to their community through active participation in voluntary activities.

Our Mission

Laois Volunteer Centre will promote the value of volunteering and increase the range and quality of volunteering in the Laois.

Our Values

As per our Constitution, the main objective is to promote the value of volunteering and civic responsibility and to increase the range and quality of volunteering; to increase access to volunteering by offering a support service to the public and Volunteering Involving Organisations (VIOs); and to carry on these charitable purposes for the benefit for people living in Laois.



TIMELINE

2019	Volunteer Ireland came to Laois with the remit of setting up a successor to the Laois Volunteer Information Service.
2020	Laois Volunteer Centre was established as a Company Limited by Guarantee in August.
2020	Board of Management established.
2021	Granted charitable status in April.
2021	Staff manager, Caitriona Ryan was recruited in April.
2021	Development Officer, Karen Chadwick was recruited in August.
2022	Located office in Bloom HQ, Mountrath.
2022	Completion of first annual report in compliance with the Charities Regulator.
2022	Preparation of Strategic Plan 2023-2026.
2022	First AGM held in October.
2022	Compliant with the Charities Regulator Governance Code.
2022	Shortlisted for Good Governance Awards, Category 2.

* Covid-19 impacted significantly on the work of the centre in the initial years of operation.



**Click image to read our
Strategic Plan 2023-2026.**

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Bridget Reidy Dundon, (top row, 4th from left) was the overall winner of the Laois Junior Volunteer of the Year which was sponsored by Laois Volunteer Centre at the Laois County Council Laois Community and Voluntary Awards 2022. Picture courtesy: Michael Scully

Chairman's Address



The Laois Volunteer Centre annual report for 2022 represents, in many ways, the first year of full operations building on the foundations laid during years since inception in 2020.

Evolution

As a relatively new organisation, the year still represents a period on the continued evolution towards being a fully fledged entity that is recognised as the 'go to' place for volunteers and volunteer opportunities in Laois.

Operational Achievements

The operational achievements and challenges have given an insight into how the Laois Volunteer Service must function and, when necessary, adapt to achieve strategic goals while also meeting day-to-day demands or new expectations.

Expansion of Core Service

The expansion of the core service of matching volunteers with volunteer organisations is evidence that we are achieving our long term aim of being a one-stop-shop for volunteering. The process by which this has been achieved represents the ability to adapt and find new ways of delivering. Staff are to be praised for this flexible approach.

External Expectations

External expectations and mandates have also caused the Centre to refocus and adapt. The recruitment of a Ukrainian support worker represents an example of this.

Charity Regulator

Another example is the Charities Regulator Governance Code. Complying with the Code's key principals required significant input from staff and board during 2022. Remaining compliant will continue to be a requirement that demands ongoing commitment.

Challenges

Challenges have come in various forms. The global pandemic continued to place some constraints during part of the year.

Staff Recruitment

Other issues have been more tangible such as staff recruitment. Additional staff are needed for short and long term reasons. Roles advertised in 2022 attracted quality applicants but the conditions on offer prevented recruitment. Various actions were initiated with a view to successful recruitment in 2023.

Financial Position

Due to our reserves, the Centre is in a secure financial position. However, we continue to take a prudent and cautious approach to spending due to inflationary pressures and a requirement for additional funding to deliver services.

Funder

The Centre is grateful for the support provided by our main funder the Department of Community and Rural Development and a process was initiated in 2022 with a view to securing additional funding.

Acknowledgments

The work of the Centre's staff in advancing the service deserves significant praise. They have shown a constant commitment to achieving high standards in multiple facets of the service's operation. Without the Manager and Development Officer, there simply would be no volunteer service in Laois.

Finally, the Centre's volunteer board directors / trustees continue to play critical roles in guiding operations. They have provided significant oversight and contributed expertise and advice in specific areas where needed. Their commitment also deserves praise.

However, the board remained small in 2022. While one new member joined, new means of attracting more members on board were initiated with a view to further expansion.

Conclusion

In conclusion, 2022 has been a success for the Laois Volunteer Centre with a lot of learnings in the process that will contribute significantly to further achievements in 2023.

Conor Ganly

Chairperson
Laois Volunteer Centre

Statement from the Manager



2022 saw a sizeable uptake in organisations availing of our services as more organisations returned to holding events and activities post Covid. This led to a greater number of VIO registration and therefore, more volunteering roles being

created collaboratively, advertised and volunteers being placed.

VIOs

We also helped VIOs with the management of their Volunteers at events which provided much fun, insight and learning for all concerned.

Additional Funding

Additional funding was allocated to all Volunteer Centres in 2022 to assist with supporting displaced Ukrainians in their communities. Laois Volunteer Centre received €8,974 and recruited a part time Ukrainian Support Worker to help support integration through volunteering.

Strategic Plan

In Q2 of 2022, we began the process of developing our new Strategic Plan 2023-2026 and in Q3 we selected OLATC and commenced a programme of service review, future planning and stakeholder reviews. A final draft was completed and the finished product will be launched in 2023.

Governance Sub Committee

Working away quietly in the background for quarters 1, 2 and 3 of 2022 was the Governance Sub Committee, identifying requirements for Compliance with the Charities Regulator and developing policies and procedures to satisfy same.

CRAs Good Governance Code

We are proud to state that we were able to declare our Compliance with the CRA's Good Governance Code in October 2022. Buoyed by this achievement, we entered The Carmichael's Good Governance Awards and were fortunate to be shortlisted into category 2 of the Awards.

Acknowledgements

Finally, and most importantly, we would like to thank all the Volunteers and Volunteer Involving Organisations for so generously giving their time, talents and commitment to serving our community.

Caitriona Ryan

Manager
Laois Volunteer Centre



Finance Summary

Income received in 2022 totalled €130,366 and Expenditure totalled €104,599.

Funding from the Department of Rural and Community Development (DRCD) was the main source of funding which provided operating revenue for core services and supports for displaced Ukrainians.

Salaries, auditing/professional fees and marketing and promotion and insurance accounted for the bulk of the expenditure.

The net surplus for the year totalled €25,767, with a total net reserve of €86,119.

I would like to thank the Finance Sub Committee for their commitment to detail, accuracy and transparency.

Catherine Corbett

Treasurer

About Us



Our Activities

We provide the following services for Volunteers:

- ◆ Information about volunteering opportunities
- ◆ Information about finding suitable volunteering opportunities – matching your skills, talents and abilities to a suitable organisation/organisations, taking into account the time you have available, your interests etc.
- ◆ Support and advice about volunteering.
- ◆ Management of the I-VOL app where you can register your interest in volunteering opportunities.
- ◆ Check out the I-VOL app [here](#).

We provide the following services for Organisations

- ◆ We also provide services for organisations who would like to engage with volunteers:
- ◆ Finding and matching suitable volunteers.
- ◆ Practical support and advice about volunteer engagement and management.
- ◆ Garda Vetting services for organisations who do not have an authorised signatory in their organisation.
- ◆ Free/low-cost training on various volunteer related matters such as Garda Vetting, Volunteer Engagement etc.
- ◆ Management of the I-VOL app where you can post your volunteer vacancies.



History of the Organisation

The Laois Volunteer Centre was established in August 2020 as a company limited by guarantee in line with a government aim of expanding the volunteer centre network in Ireland to all counties.

Laois Volunteer Centre was preceded by the Laois Volunteer Information Service provided by Laois Partnership CLG.

Laois Volunteer Centre was granted charitable status by the Charities Regulator in April 2021.

The Centre's board successfully recruited its first staff manager Caitriona Ryan, Centre Manager in April 2021. We recruited our Development Officer Karen Chadwick in August 2022.

With the recruitment of the Manager and subsequently the Development Officer work could begin on the core service tasks of matching volunteers with VIOs.

They have also run or partnered in running events as well as operating outreach.

Covid-19 impacted significantly on the work of the centre in the initial years of operation.

The board and manager agreed that rather than open an office, the Centre's staff would work at a remote working hub, Bloom HQ in Mountrath and from home. This has had an impact on finances and fostered outreach.

A significant amount of work was also carried out in 2021 and 2022 bedding in the foundations and structures to support the board and staff.

Two milestones in 2022 were the completion of our first annual report and compliance with the Charities Regulator Governance Code.

The Centre also held its first AGM in October 2022.



Skype room at Bloom HQ, Mountrath

STRUCTURE, GOVERNANCE AND MANAGEMENT

Laois Volunteer Centre is a Company Limited by Guarantee having no share capital and in accordance with clause 10 of the Constitution every member of the Company is liable to contribute a sum of €1 in the event of the company being wound up.

Board members are nominated to the Board.

The term of office is 3 years and after the initial term can be renewed twice, with a total of nine years on the Board for each member.

At 31 December 2022 there were four Board members:

- Conor Ganly (Chairperson)
- Pauline Flanagan (Secretary)
- Catherine Corbett (Treasurer)
- Julia O'Connor (Director)

During 2022 the Board met each month. In addition to the Board, there are three sub-committees of the Board: Finance; HR; and Governance. Board members receive no remuneration under any circumstances in respect of their services but may be paid for travel, hotel and other expenses properly incurred. The role of the board of management is to support the manager and staff in the day-to-day operations of Laois Volunteer Centre.

Laois Volunteer Centre is funded by the Department of Rural and Community Development. Laois Volunteer Centre is compliant with the Charities Regulator's Governance Code. All registered charities in Ireland are expected to meet the core standards of the six principles of the Code.



Minister of State Joe O'Brien, DRCD, with Caitriona Ryan, Manager, Laois Volunteer Centre and Jane Byrne, Manager Wexford Volunteer Centre attending the Good Governance Awards 2022 on the 17th November. Laois Volunteer Centre was honoured to have been nominated for one of the awards.



Goals and Objectives



Core Objective 1:

Increase access to volunteering by offering a support service to the public and volunteer involving organisations.

Core Objective 2:

Increase overall levels of participation in volunteering by consistent relationship building with volunteers.

Core Objective 3:

Increase the knowledge and skills of VIOs to manage and support volunteers.

Core Objective 4:

Ensure the organisation is sustainable through good governance and management.

CORE OBJECTIVE 1: Increase access to volunteering by offering a Support Service to the public and volunteer involving organisations.

Laois Volunteer Centre aimed to deliver an Outreach Service in public spaces such as libraries and co-working spaces around the county, build relationships with the VIOs with a view to mapping their volunteer involvement and engagement levels, build relationships with key stakeholders and increase accessibility to the service through the delivery of outreach all around the county.

Targets

In general, targets were exceeded particularly in the areas of service provision around the county and Volunteer Involving Organisations (VIOs) recruitment and engagement – a total of 53 outreach sessions were delivered compared to the target of 18 outreach sessions. However, only four VIOs were recruited during this type of outreach, we have learned that certain types of outreach (day time, Monday to Friday) is not the correct platform for VIO recruitment.

Relationship building with key stakeholders is crucial though and through extensive networking, we recruited 36 new VIOs in 2022 against our target of 30 new VIOs. This represents significant growth as only 20 new VIOs were recruited in 2021.

Learning from 2022

Laois PPN estimate that there are just over 600 community and voluntary/not for profit organisations in Co. Laois – potential VIOs with a diverse range of volunteering opportunities. We have come to realise that this type of capacity building is a longer-term body of work for a number of key reasons;

- 1) lack of awareness of our existence
- 2) lack of resources in VIOs resulting in operating in 'firefighting' mode and not being able to reflect on more strategic development such as volunteer recruitment and engagement and
- 3) the remit of the bigger stakeholders is large and as a result, getting projects off the ground takes considerable time in terms of resources. Consistent, sustained relationship building with the VIOs is crucial to increasing their engagement and thereby, increasing the number of volunteering opportunities available to members of the public. Therefore, continued commitment to participation in networking fora, key stakeholder e.g. Laois County Council etc.) initiatives and events is a key priority going forward.

CORE OBJECTIVE 2: Increase overall levels of participation in volunteering by consistent relationship building with volunteers.

Laois Volunteer Centre staff increased their focus on this key aspect of the service in quarters 3 and 4 of 2022 which resulted in increased participation and Volunteer placement. In 2022, all new volunteer registrants were contacted by phone within 3-5 working days and a follow up email was sent outlining what our service has to offer. In 2021, follow up (getting back to newly registered volunteers) took on average 3-4 weeks. In 2022, 310 people registered to volunteer compared to 164 in 2021. In 2022, 179 newly registered volunteers were placed with VIOs compared to 71 in 2021.

Learning from 2022

Continuing to provide this service is vitally important to ensure that levels of participation continue to increase and that volunteers feel informed and supported. However, it is time consuming as many of the volunteers are unaware of the diversity of volunteering opportunities and need support in identifying roles that best match their interests, availability and skills. Adequate resourcing to continue this aspect of the service is critically important. More investment in resources on facilitating participation amongst underrepresented groups is important to ensure greater diversity and engagement in Volunteering.

Micro volunteering

Research points to the growing interest in micro or episodic volunteering, that is, once off volunteering opportunities such as event stewarding at a festival or 'bucket shaking' fundraising. However, without continued VIO engagement and an increase in VIO recruitment volunteering opportunities will be limited. Therefore, committing to increasing VIO recruitment and supporting their development through capacity building is a key priority and will be reflected in our organisations activities particularly in our continued participation and engagement with networking and in new staff recruitment.

UKRAINIAN RESPONSE

Additional funding for supporting displaced Ukrainians in Co. Laois was secured in Q3 of 2022 and it was agreed at a board meeting that the most effective means of engaging displaced Ukrainians in volunteering were researched.

Having consulted with members of Laois County Council's Community Response Forum (of which Laois Volunteer Centre is a member) and with other Volunteer Centres, we identified that employing a Ukrainian Support Worker would result in greater social integration and other benefits to the Ukrainians in the county.

Job advertisements

Translating the job advertisement into the Ukrainian language and extending the advertising channels to include promotion through existing VIOs yielded a larger number of applicants for the position and resulted in our Ukrainian Support Worker commencing employment with us on December 5th 2022.

According to figures from Laois County Council, as of December 2022, the areas in Co. Laois with the highest number of arrivals from Ukraine and other countries are:

- Rathdowney
- Durrow
- Abbeyleix,
- Portlaoise
- Mountmellick
- Clonaslee
- Ballylinan,
- Portarlinton
- Emo

Laois Volunteer Centre actively participates in the monthly Community Response Forum facilitated by Laois County Council and also contributes at meetings on developing supports led by other organisations to support Ukrainians new to our community such as:

- Laois Partnership
- Laois Integration Network
- An Garda Síochána



Opening of Zero Cost Shop

CORE OBJECTIVE 3: Increase the knowledge and skills of VIOs to manage and support Volunteers.

Increased collaboration with VIOs to continue to build capacity is essential to ensuring that volunteering opportunities are identified and created so that VIOs can continue to carry out their day-to-day operations efficiently and effectively.

VIO recruitment

In 2022, Laois Volunteer Centre's activities focused on VIO recruitment and engagement with the primary objective of creating volunteering opportunities. Once these have been created and volunteers recruited to fulfill the opportunity, the next natural step is to assist the VIOs with training in volunteer management and policies and procedures in relation to best practice. However, VIO service requirements have not yet developed sufficiently to necessitate the delivery of large amounts of training – the majority of our VIOs were just eager to get their operations/activities up and running post COVID 19 and for us to provide them with volunteers.

Garda vetting

In 2022, we delivered two Garda Vetting training sessions and one on Volunteer Management. The demand for training will inevitably increase as more VIOs avail of our service which will necessitate increasing staff hours. Laois Volunteer Centre staff have participated in 26 networking events throughout 2022 with organisations (we had targeted 10) - in events such as Laois Chamber Alliance Networking Events, Laois County Council, The National Ploughing Championships and National Volunteering Conferences etc.

We have identified the importance of participating in large scale, multi-agency/organisation events as being central to cementing relationships with VIOs. Once a VIO has been recruited, an informal training needs analysis is conducted through consultation, the provision of training on Garda Vetting usually follows. Over time, training needs will inevitably increase to include the Fundamentals of Volunteer Engagement Volunteer Policy, Event or Micro Volunteering etc.

Networking events

Laois Volunteer Centre staff have participated in 26 networking events throughout 2022 with organisations (we had targeted 10) - in events such as Laois Chamber Alliance Networking Events, Laois County Council, The National Ploughing Championships and National Volunteering Conferences etc.

We have identified the importance of participating in large scale, multi-agency/organisation events as being central to cementing relationships with VIOs.

Laois Volunteer Centre was proud to sponsor the Junior Volunteer of the Year Award in the Laois County Council Laois Community and Voluntary Awards 2022. It was won by Bridget Reidy Dundon. The awards provide an excellent opportunity to partner with key agencies in promoting volunteering and also help to raise awareness of the Centre.

CORE OBJECTIVE 4: Ensure the organisation is sustainable through Good Governance and Management. Laois Volunteer Centre aims to provide a high quality, professional service to all stakeholders and to ensure effective and transparent governance within the organisation.

The journey to compliance with the Charities Regulator's Governance Code began early in the year. In order to achieve this goal, a Governance Sub Committee was formed. The first meeting was held in January 2022 where a detailed work plan was prepared to achieve compliance with the Code by August 2022.

A total of six Governance Sub Committee meetings were held with regular reporting on progress to the other committee members at board meetings and two specific board meetings (June and September) where policies etc. were formally ratified. We were subsequently delighted to be shortlisted in category two of the Good Governance Awards.

<https://goodgovernanceawards.ie/2022-shortlist/>



Whilst we did not win an award, the detailed feedback provided by the judging panel has proved extremely useful with ongoing compliance and the preparation of this annual report.

We were subsequently delighted to be shortlisted in Category 2 of the Good Governance Awards. Whilst we did not win an award, the detailed feedback provided by the judging panel has proved extremely useful with ongoing compliance and the preparation of this annual report.



Some feedback from the adjudicators:

"A succinct report based on one year's activity."

"Transparent about the impact of COVID on the ability to deliver on intended activities."

"Clear and audited accounts."

"The commitment to flexible working and innovative working arrangements, in Chair's first page report, to deliver a healthy work/life balance."

"Good overview of the first stages of a new organisation."

Statistics from Social Media



New likes / follows

Platform	2021	2022	Difference
Facebook	134	230	(+78.3%)
Instagram	No data	93	No data
Twitter	No data	124	No data
LinkedIn	9	76	(+744%)

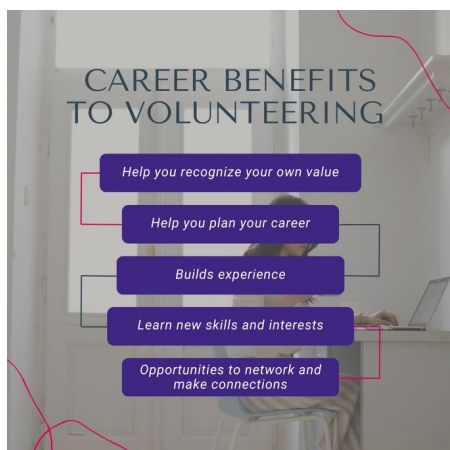
Reach:

Platform	2021	2022	Difference
Facebook	8162	34383	(+321.3%)
Instagram	139	2360	(+1.6k%)
Twitter	No data	5507	No data
LinkedIn	No data	3615	No data

Page visits:

Platform	2021	2022	Difference
Facebook	475	1680	(+253.7%)
Instagram	100	515	(+415%)
Twitter	No data	289	No data
LinkedIn	No data	115	No data

Laois Volunteer Centre on Twitter



Laois Volunteer Centre on Facebook



Organisation Testimonials

1: SOSAD Laois, Grace Ennis Coordinator

I cannot thank Laois Volunteer Centre enough for all the support they have given us here at SOSAD Ireland Laois branch. Every time we need volunteers they are there, ready to fully support us by posting on their website, social media and sending emails to registered volunteers. If you are looking to get into volunteering the Laois Volunteer Centre is the place to register, you'll never miss an opportunity that you might like. As a voluntary-lead charity we would be lost without the support of the Laois Volunteer Centre who reach out to people on a larger scale than we could manage alone.

Thank you so much to Caitriona & Karen for all your support this year in supporting us. Looking forward to working with you again next year and every year after that – Grace Ennis, Coordinator for SOSAD Ireland Laois branch.



<https://sosadireland.ie/>

2: Mountmellick Youth and Family Resource Centre; Mike Farrell Manager

In MYFRC, we have been supported by the Laois Volunteer Centre for just over one year. In that time, through the IVol site as well as their staff advertising our service through word of mouth, more and more people are approaching us to support our service users.

What helps us the most is that people know what type of Volunteer that would work best within our service.



<http://myfrc.ie/>

3: Guild of St Philip Portlaoise, Catherine Coleman Chairperson

I contacted Laois Volunteer Centre over a year ago when I needed volunteers who would be interested in doing Prison Visitation.

I was delighted with the professional response and the efficient processing of applicants. We now have excellent volunteers and look forward to more joining us in the future.

We were particularly pleased that Karen came along to one of our Induction meetings.

4: National Learning Network, Claire Picard

We are delighted that Laois Volunteer Centre have supported us in our Information Events & Open Days over the last 2 years. Karen gave very informative presentations to our service users on the benefits of volunteering and the variety of volunteering roles in Co. Laois. Many of our service users registered with Laois Volunteer Centre at the events.



<https://rehab.ie/national-learning-network/centres/national-learning-network-portlaoise/>

Organisation Testimonials

5: Laois Africa Support Group. Sandra Adeyanju

On behalf of Laois Africa Support Group. I would like to thank you for your support of Laois Intercultural Day on the 22nd April 2023. We had an enjoyable day. We are getting amazing feedback from all the attendees.

We could not have done this without your help. Both myself and Bolaji Adeyanju, Kemi Adyemi and the rest of the LASG members will like to express our sincere appreciation for your time and commitment to this event and we look forward to working with you again in the future.



<https://laoisafrika.com/>

6: Arthritis Ireland Laois Branch. Caroline Cahill Chairperson

As Chairperson with Arthritis Ireland Laois Branch. I am writing this piece to say how much I appreciate the support I got from Laois Volunteer Centre. They helped us find a group of people for our committee group. And thanks to their network of people, we are now up and running and providing a service to people with arthritis and other conditions.



<https://www.arthritisireland.ie/>

7: Portlaoise St. Patrick's Day Parade Committee. Pauline Flanagan, Secretary

The staff in Laois Volunteer Centre were of enormous help to us this year for the St. Patrick's Day Parade in Portlaoise, providing volunteers as Stewards for the parade. In addition, we wanted help with a fundraiser day and it was just great to get the help from LVC in providing us with volunteers for that also. We had a great day and of course, we raised much needed funds for the parade!

<https://www.facebook.com/Portlaoisestpatricksdaysparade/>

8: The Muiriosa Foundation. Theresa Doyle, Volunteer Coordinator

The Muiriosa Foundation is greatly indebted and appreciative to the service provided from the Laois Volunteer Centre. It is a one stop shop for all things about Volunteers! We always receive professional and helpful support and advice around screening, training, best practice guidance and most of all, that contact at the end of the phone for helpful practical advice, this is invaluable. With your help, we recently successfully engaged a number of new volunteers who will no doubt be a very positive addition in the lives of the people we support with an Intellectual disability in Laois. We wish you well in all that you do in actively promoting the benefits of volunteering and your support of voluntary organisations and volunteers.



<https://www.muiriosa.ie/>

We are very happy to recommend the Laois Volunteer Centre to other organisations in Laois.

Organisation Testimonials

9: Laois Sports Partnership. Caroline Myers, Manager

Laois Sports Partnership values the critical role volunteers play across our organisation which has contributed to our success and growth creating more opportunities to participate in sport and physical activity for the people of Laois. We have built a strong partnership relationship with Laois Volunteer Centre whom provide a critical service to us and the County in recruitment and support for volunteers for our programmes and events and we look forward to developing this partnership further.



<https://www.laoissports.ie/>

10: Jack & Jill Charity Boutiques. Martina Cooper, Shop Manager

As a Jack and Jill retail manager, it can be a challenge to find volunteers for our charity shop.

Laois Volunteer Centre has provided a vital service to us, ensuring that all referrals have been carefully matched to our needs.

Their knowledge and commitment to volunteers, organisations and the community is invaluable.



<https://www.jackandjill.ie/>

11: Foroige. Shauna Pollard, Community & Youth Worker

Laois Volunteer Centre has been so helpful to our organisation. Karen invited me to meet with her to go through the process of recruitment and give some very helpful tips on how to use the website and post volunteer opportunities online.

We are looking forward to the match making event in May which is an innovative idea that we are delighted to be a part of to meet volunteers in person.



<https://www.foroige.ie/>

Organisation Testimonials

12: Age Friendly Laois. Tom Curran Programme Manager

Over the last year, I have used the services of Laois Volunteer Centre on a number of occasions for various events- initially through Laois Volunteer Centre sourcing volunteers with defined skills directly for an outdoor event and more recently through the I-Vol portal.

On the most recent occasion, I posted precise requirements for volunteer roles for a large scale event and was amazed at the response I got. I was able to contact the volunteers directly and discuss the upcoming event, its requirements and skills required. The volunteers I got were engaged, enthusiastic and they even offered to help out at future events!!!.



<https://agefriendlylaois.ie/>

13: Portarlington First Responders. Jason Doyle. Volunteer Coordinator

I reached out to Laois Volunteer Centre looking for volunteers for our First Responders.

They went above and beyond to ensure that we were supported throughout the whole process. Their professionalism is second to none and I would honestly recommend them should you ever find yourself looking for volunteers.



<https://www.facebook.com/profile.php?id=100064668463401>

14: Ukrainian Laois Support Association, Amanda Wilkinson Volunteer Coordinator

I found Karen extremely helpful and efficient when I was advertising for a couple IT roles for the Ukrainian Laois Support Association. The registration form was user-friendly and we started receiving responses the next day. The quality of CVs received was also of very high quality.

Many thanks to the team at Laois Volunteer Centre!



Volunteers



Volunteers

The greatest concentration of new volunteers.

TOWN/VILLAGE	2021	2022	Difference
Portlaoise	71	158	+87 (+123%)
Portarlinton	12	53	+41 (+342%)
Mountmellick	9	15	+6 (+66%)
Abbeyleix	10	9	-1 (-10%)
Stradbally	5	7	+2 (+40%)
Mountrath	5	8	+3 (+60%)
Rathdowney	5	3	-2 (-40%)
Clonaslee	2	5	+3 (+150%)
Durrow	2	4	+1 (+100%)
Ballybrittas	1	8	+7 (+700%)
Ballylinan	4	2	-2 (-50%)
Emo	0	1	+1 (+100%)
Borris in Ossory	3	4	+1 (+33%)
Erill	1	0	-1 (-100%)
Ballyroan	0	2	+2 (=200%)
Killenard	1	2	+1 (+100%)
Ballyfin	1	1	Same
Ballyadams	1	1	Same
Culahill	1	1	Same
Ballickmoyler	0	1	+1 (+100%)
Ballycarroll	0	1	+1 (+100%)
SUBTOTAL:	136	286	+150 (+110%)
Unknown	28	24	-4 (-14%)
TOTAL:	164	310	146 (+89%)

Age categories

Age group	2021	2022	Difference
65+	7	18	+11
50-64	25	66	+41
36-49	46	109	+63
23-35	52	73	+21
18-22	27	30	+3
16-17	5	9	+4
Under 16	1	1	Same

Volunteers

Gender

	2021	2022
Male	46	82
Female	109	213
Not known	8	14

Comparison

	2021	2022	Difference
New Volunteer Registrations	164	310	+146 (+89%)
New VIOs registered	20	36	+16 (+80%)
Volunteer Vacancies	17	64	+47 (+276%)
Opportunities Applied For	215	433	+218 (+101%)
Volunteers Referred	219	437	+218 (+99.5%)
Volunteers Placed	71	179	+108 (+152%)

Thanks to Ms Karen Chadwick, Development Officer for compiling all the statistics.



“ Volunteer Testimonials ”

“I'm volunteering for **Age Action as a Digital Skills Tutor**. Working as a volunteer has helped me feel more connected to my community. I signed up with Laois Volunteer Centre when I moved to Portlaoise because I didn't know anyone here and I had a lot of free time. Volunteering has been a great way to get out of the house and meet people. Now, I continue volunteering because it's so fun and uplifting! “

Andrea Lee

“I volunteered for **St Patrick parade bucket collection** in Portlaoise . It was a nice experience getting to know people and doing something for my community. The parade was fab and great so felt bit happy that I could contribute to it. Thanks to Laois Volunteer Centre for the opportunity.”

Deepti Gupta

“I began volunteering with **things related to the sign language class** I had joined. In 2019, I was a speaker for the Ombudsman for Children's Child Talks. After this, I decided to collect sanitary products and with the help of Tom Duffy and Ocras Ireland, they were handed out to homeless people in Ireland.

In fifth year, I signed up for the Gaisce Pope John Paul awards in school. These awards require participants to volunteer in the parish and the community. I began volunteering at the Jack **and Jill Charity shop** downtown. This year, I also helped at the Youth Work's tie dye booth at this year's pride parade.

Volunteering allows you to meet so many amazing people. A lot of my current friends are people I met while volunteering. It helped me become more social and confident. Along with this, if I never began volunteering with Laois Volunteer Centre, I would've missed out on so many interesting and valuable experiences.”

Carly Fagan

I have volunteered in a few places, like the **local football group for people with disabilities**. But currently I volunteer with **Laochra Laois Special Olympics group** here in Portlaoise, and with Portlaoise Panther's team for disabled young people.

Volunteering is great for your mental health. You're getting out there, talking to people, learning new things. It's really nice. But it also makes you gain a new perspective. You'll develop an awful lot of empathy and you'll feel less judgement towards others. It helps you grow into a more inclusive and confident individual – even if you were already. It gives you an amazing sense of community too. You develop leadership skills, communication skills, friendships etc.

A place I HIGHLY recommend if you are looking to volunteer is Laois Volunteer Centre.

Bridget Reidy Dundon

Events 2022



Past Events



Laois Africa Day, May 2022



Alone and LVC Information Session, Nov 2022



Official opening of Zero Cost Shop, LIN, April 2022

Past Events



Laois Africa Day, May 2022



National Volunteering Week, May 2022



Santa Visit, Ukrainian Support Group, Portarlinton, December 2022

Financial Statements

A close-up photograph of a hand holding a black pen, about to write on a financial statement. The document features a table with columns and rows of numbers. The background is a soft, out-of-focus teal color.

Laois Volunteer Centre CLG

Directors' Report And Financial Statements

For The Financial Year Ended 31 December 2022

Registered Number 676229

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Laois Volunteer Centre CLG
Directors and Company Information
For The Financial Year Ended 31 December 2022

Directors

Catherine Corbett
Conor Ganly
Pauline Flanagan
Zain Jawed Khan
Julia O'Connor
Damian Kirwan
Seamus Bennett

Secretary

Pauline Flanagan

Registered Office

Bloom HQ, Unit 6
Mountrath
Co Laois

Registered Charity Number

20206150

Tax Registration Number

3731813BH

Charitable Tax Exemption Number

22937

Business Address

Bloom HQ, Unit 6
Mountrath
Co Laois

Auditors

Duncan Financial Services Limited
Georgian House
12 Patrick Street
Kilkenny

Bankers

Bank of Ireland
Portlaoise
Co Laois

Laois Volunteer Centre CLG
Directors' Responsibilities Statement
For The Financial Year Ended 31 December 2022

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with Irish law and regulations.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law, the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" issued by the Financial Reporting Council as modified by the Statement of Recommended Practice "Accounting and Reporting by Charities" effective from 1 January 2015. Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the surplus or deficit of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and surplus or deficit of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and directors' report comply with the Companies Act 2014 and enable the financial statements to be readily and properly audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Auditor's Report
To the Members of
Laois Volunteer Centre CLG

Report on the audit of the financial statements

Opinion

We have audited the financial statements of Laois Volunteer Centre CLG for the year ended 31 December 2022, which comprise the Statement of Financial Activities and Income and Expenditure Account, the Statement of Changes in Equity and Funds, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including the summary of significant accounting policies set out in note 3. The financial reporting framework that has been applied in their preparation is Irish Law and FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland, issued in the United Kingdom by the Financial Reporting Council.

In our opinion, the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 31 December 2022 and of its surplus/deficit for the year then ended;
- have been properly prepared in accordance with FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are described below in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard for Auditors (Ireland) issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

We have availed of the exemption provided by IAASA'S Ethical Standard - Section 6 - "Provisions available for Audits of Small Entities" in the circumstances set out in note 21 to the financial statements.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from the date when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Laois Volunteer Centre CLG
Directors and Other Information
For The Financial Year Ended 31 December 2022

Other information

The directors are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by Companies Act 2014

In our opinion, based on the work undertaken in the course of the audit, we report that:

- the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with the applicable legal requirements.

We have obtained all the information and explanations which, to the best of our knowledge and belief, are necessary for the purposes of our audit.

In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited, and the financial statements are in agreement with the accounting records.

Matters on which we are required to report by exception

Based on the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified any material misstatements in the directors' report.

The Companies Act 2014 requires us to report to you if, in our opinion, the requirements of any of Sections 305 to 312 of the Act, which relate to disclosures of directors' remuneration and transactions are not complied with by the company. We have nothing to report in this regard.

Respective responsibilities

Responsibilities of directors for the financial statements

As explained more fully in the directors' responsibilities statement on page 3, the directors are responsible for the preparation of the financial statements in accordance with the applicable financial reporting framework that give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Laois Volunteer Centre CLG
Directors and Other Information
For The Financial Year Ended 31 December 2022

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, if applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the company's financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Irish Auditing and Accounting Supervisory Authority's website at:

[http://www.iaasa.ie/getmedia/b2389013-1cf6-458b-9b8f-a98202dc9c3a/ Description of auditors responsibilities for audit.pdf](http://www.iaasa.ie/getmedia/b2389013-1cf6-458b-9b8f-a98202dc9c3a/Description_of_auditors_responsibilities_for_audit.pdf). This description forms part of our auditor's report.

The purpose of our audit work and to whom we owe our responsibilities

Our report is made solely to the company's members as a body in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company or the company's members as a body for our audit work, for this report, or for the opinions we have formed.

Georgian House
12 Patrick Street
Kilkenny

Patrick Duncan
For and on behalf of
Duncan Financial Services Limited
Certified Public Accountants,
Statutory Audit Firm

Date: 21st June 2023

Laois Volunteer Centre CLG
Statement Of Financial Activities And Income And Expenditure Account
For The Financial Year Ended 31 December 2022

		<u>2022</u> <u>Restricted</u> <u>Funds</u> <u>€</u>	<u>2022</u> <u>Unrestricted</u> <u>Funds</u> <u>€</u>	<u>2022</u> <u>Total</u> <u>€</u>	<u>P/E</u> <u>2021</u> <u>Total</u> <u>€</u>
	Note				
<u>Income from</u>					
Charitable activities					
- Community service	5	129,866	-	129,886	143,001
-Other trading activities	6		480	480	-
<u>Total Income</u>		129,886	480	130,366	143,001
<u>Expenditure on:</u>					
Charitable activities					
Community services	7	104,119	480	104,599	56,882
<u>Total expenditure</u>		104,119	480	104,599	56,882
<u>Net surplus for the financial year</u>					
		25,767	-	25,767	86,119
<u>Net movement in funds</u>					
		25,767	-	25,767	86,119
<u>Reconciliation of funds</u>					
Total funds brought forward		86,119	-	86,119	-
<u>Total funds carried forward</u>		111,886	-	111,886	86,119

Laois Volunteer Centre CLG
Statement Of Changes in Equity and Funds
For The Financial Year Ended 31 December 2022

	<u>2022</u> <u>Restricted</u> <u>Funds</u> <u>€</u>	<u>2022</u> <u>Unrestricted</u> <u>Funds</u> <u>€</u>	<u>2022</u> <u>Total</u> <u>€</u>
<u>At 21 August 2020</u>	-	-	-
Retained surplus for the financial period	86,119	-	86,119
At 31 December 2021	86,119	-	86,119
Retained surplus for the financial year	25,767	-	25,767
At 31 December 2022	111,886	-	111,886

Laois Volunteer Centre CLG
Balance Sheet
As at 31 December 2022

	<u>Notes</u>	<u>2022</u> €	<u>2021</u> €
<u>Fixed Assets</u>	12		
Tangible assets		1,685	1,988
<u>Current assets</u>			
Debtors	13	1,646	824
Cash at bank and in hand		180,359	87,434
		182,005	88,258
Creditors: Amounts falling due within one year	14	(71,804)	(4,127)
Net Current Assets		110,201	84,131
<u>Total Assets Less Current Liabilities</u>		111,886	86,119
<u>Net Assets</u>			
Income and Expenditure Account	17	111,886	86,119

These financial statements have been prepared in accordance with FRS 102.

Approved by the board of directors and signed on its behalf by:

Catherine Corbett - Director

Conor Ganly - Director

Date : 21st June 2023

Laois Volunteer Centre CLG
Statement of Cash Flows
For the Financial Year Ended 31 December 2022

	<u>Notes</u>	2022 €	P/E 2021 €
<u>Cash flows from operating activities</u>			
Operating surplus		25,767	86,119
Depreciation		838	329
(Increase) in debtors		(822)	(824)
Increase in creditors		67,677	4,127
Additions to fixed assets		(535)	(2,317)
Net cash flows from operating activities		92,925	87,434
<u>Net increase in cash and cash equivalents</u>		92,925	87,434
Cash and cash equivalents at beginning of financial year		87,434	-
Cash and cash equivalents at end of financial year		180,359	87,434

Laois Volunteer Centre CLG
Notes to Financial Statements
For the Financial Year Ended 31 December 2022

1. General Information

These financial statements comprising the Statement of Financial Activities and Income and Expenditure Account, the Statement of Changes in Equity and Funds, the Balance Sheet, the Statement of Cash Flows and the related notes constitute the individual financial statements of Laois Volunteer Centre CLG for the financial year ended 31 December 2022.

Laois Volunteer Centre CLG is a company limited by guarantee and not having share capital, incorporated in the Republic of Ireland. The registered office is Bloom HQ, Unit 6, Mountrath, Co Laois which is also the principal place of business of the company. The nature of the company's operations and its principal activities are set out in the Directors' Report on pages 3 to 9.

Statement of Compliance

The financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" as modified by the Statement of Recommended Practice "Accounting and Reporting by Charities" effective from 1 January 2015.

Currency

The financial statements have been presented in the Euro currency (€) which is also the functional currency of the company.

2. Significant Judgements and Estimates

Preparation of the financial statements requires management to make significant judgements and estimates in arriving at the figures in the financial statements. The most significant judgements and estimates used in the preparation of these financial statements are:

Going Concern

The company is mainly funded by the Department of Rural and Community Development. After reviewing the company's forecasts, plans and financial projections, the directors have a reasonable expectation that the company, with the continued support of the Department of Rural and Community Development, will have adequate resources to continue to meet its liabilities as they fall due, and to continue as a going concern. On this basis the directors consider it appropriate to prepare the financial statements on a going concern basis. Accordingly, these financial statements do not include any adjustments and classification of assets and liabilities that may arise if the company was unable to continue as a going concern.

Laois Volunteer Centre CLG
Notes to Financial Statements
For the Financial Year Ended 31 December 2022

3. Accounting Policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

Basis of Preparation

The financial statements have been prepared on the going concern basis and in accordance with the historical cost convention. The financial reporting framework that has been applied in their preparation is the Companies Act 2014 and FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland issued by the Financial Reporting Council as modified by the Statement of Recommended Practice "Accounting and Reporting by Charities" effective from 1 January 2015.

Income

Turnover represents the total invoice value, excluding value added tax, of sales made during the year.

Donations are recognised when received.

Government funding for revenue purposes is recognised as income when the intended activities have been undertaken or offer of funding has been communicated to the company, the related expenditure has been incurred and there is reasonable probability of receipt.

Income due to the company but not yet received by the financial year end is included in debtors in the balance sheet and funds already received but not yet expended are included in creditors.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the liability can be measured reliably. Expenditure is accounted for when incurred and includes amounts due at the end of the financial year but not paid. Expenditure includes attributable value added tax which cannot be recovered.

Support costs

Support costs are those costs that assist the work of the charity but do not directly relate to charitable activities. Support costs include office costs, finance, personnel, payroll and governance costs which support the company's programmes and activities. These costs are allocated to expenditure on charitable activities as appropriate.

Fund accounting

Restricted funds

Restricted funds represent funding, grants, donations and sponsorships received which can only be used for particular purposes specified by the donors and binding on the directors. Such purposes are within the overall aims of the charity.

Unrestricted funds

Unrestricted funds represent amounts which may be spent or applied at the discretion of the directors and enhance the overall aims of the charity.

For the Financial Year Ended 31 December 2022

Tangible Fixed Assets and Depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost or valuation of each asset over its expected useful life, as follows:

Furniture, fittings and equipment - 15% to 33.33% Straight Line

It is a requirement of FRS 102 that the carrying value of tangible fixed assets are reviewed annually for impairment and losses recognised in periods if events or changes in circumstances indicate that the carrying value may not be recoverable. As the company does not hold fixed assets for the purpose of generating cashflows, but were acquired to carry out charitable activities, the value cannot be meaningfully measured in terms of cashflow as the benefits that derive from their use are not financial. Accordingly, an impairment of fixed assets will only arise where the asset suffers impairment in the physical sense resulting in physical damage and the use of the assets has reduced significantly or is no longer in use or where the quality of service it provides has deteriorated. As long as such assets continue to provide the anticipated benefits to the company, the consumption of such benefits will be reflected in regular depreciation charges.

Debtors

Debtors are recognised in the financial statements at transaction value less impairment for any bad or doubtful debts.

Cash and Cash Equivalents

Cash and cash equivalents comprise cash in bank and in hand.

Creditors

Creditors are recognised in the financial statements at transaction value.

Taxation

The company is a registered charity, regarded as established for charitable purposes only, and is exempt from taxation on its income under the Taxes Consolidation Act, 1997.

Government and Other Grants

Capital grants received are shown as deferred income and credited to the statement of financial activities and income and expenditure account by instalments on a basis consistent with the depreciation policy of the relevant assets. Revenue grants are credited to income to offset the matching expenditure.

Specific Funds

Monies raised for specific projects are matched with the related expenditure when same is incurred.

Reserves Policy

In case of unforeseen and significant reduction in funding the company is working towards having sufficient financial reserves to maintain the operations of the company for six to nine months.

Laois Volunteer Centre CLG
Notes to Financial Statements
For the Financial Year Ended 31 December 2022

4. Financial Instruments

Cash and Cash Equivalents

Cash consists of cash on hand, bank current accounts and demand deposits. Cash equivalents consist of short term highly liquid investments that are readily convertible to known amounts of cash that are subject to an insignificant risk of change in value.

Other Financial Assets

Other financial assets including debtors for services provided to clients on short-term credit, are initially measured at the undiscounted amount of cash receivable from that client, which is normally the invoice price. If payment is deferred beyond normal business terms or is financed at a rate that is not a market rate, this constitutes a financing transaction, and the financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument. Subsequently, other financial assets are measured at amortised cost less impairment, where there is objective evidence of an impairment.

Other Financial Liabilities

Other financial liabilities, include trade creditors arising from goods purchased from suppliers on short-term credit, are initially measured at the undiscounted amount owed to the creditor, which is normally the invoice price. Liabilities that are settled within one year are not discounted. If payment is deferred beyond normal business terms or is financed at a rate of interest that is not a market rate, this constitutes a financing transaction, and the financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument. Subsequently, other financial liabilities are measured at amortised cost.

5. Incoming Resources from Charitable Activities

	<u>Restricted Funds</u> €	<u>2022 Total</u> €	<u>P/E 2021 Total</u> €
<u>Community Services</u>			
DRCD - Core Funding	121,000	121,000	121,000
DRCD - Additional Funding	11,674	11,674	19,580
Other Public Funding	3,833	3,833	2,421
Transfer to Deferred Income	(6,621)	(6,621)	-
	<u>129,886</u>	<u>129,886</u>	<u>143,001</u>

Laois Volunteer Centre CLG
Notes to Financial Statements
For the Financial Year Ended 31 December 2022

6. Income from Other Trading Activities

	<u>Unrestricted Funds</u> €	<u>Restricted Funds</u> €	<u>2022 Total</u> €	<u>P/E 2021 Total</u> €
Other income	480	-	480	0
	<u>480</u>	<u>-</u>	<u>480</u>	<u>0</u>

7. Expenditure on Charitable Activities

Programme costs represent necessary costs incurred in the provision of the principal activities of the company.

		<u>Restricted Funds</u> €	<u>2022 Total</u> €	<u>P/E 2021 Total</u> €
<u>Direct costs</u>	<u>Note</u>			
Staff and related costs		74,777	74,777	45,808
Staff and volunteer training		1,288	1,288	-
Advertising, promotions and community projects		5,997	5,997	532
Transport and travelling		1,015	1,015	116
Establishment costs		4,829	4,829	1,539
Office and administration costs		6,723	6,723	3,315
		<u>94,629</u>	<u>94,629</u>	<u>51,310</u>
Support costs	8	5,751	5,751	3,030
Governance costs	9	4,219	4,219	2,542
		<u>104,599</u>	<u>104,599</u>	<u>56,882</u>

Laois Volunteer Centre CLG
Notes to Financial Statements
For the Financial Year Ended 31 December 2022

8. Support costs

Support costs common to all activities are allocated on a percentage basis as deemed appropriate by the directors.

	<u>Community Services</u> €	<u>2022 Total</u> €	<u>P/E 2021 Total</u> €
Staff and related costs	3,936	3,936	2,411
Advertising, promotions and community projects	316	316	28
Transport and travelling	53	53	6
Establishments costs	254	254	81
Office and administration costs	354	354	175
Depreciation etc	838	838	329
	<u>5,751</u>	<u>5,751</u>	<u>3,030</u>

9. Governance costs

Governance costs are allocated on a percentage basis as deemed appropriate by the directors.

	<u>Community Services</u> €	<u>2022 Total</u> €	<u>P/E 2021 Total</u> €
Legal and professional fees	1,759	1,759	143
Audit fees	2,460	2,460	2,399
	<u>4,219</u>	<u>4,219</u>	<u>2,542</u>

Laois Volunteer Centre CLG
Notes to Financial Statements
For the Financial Year Ended 31 December 2022

10. Employees

Number of employees

The average number of employees during the financial year were:

	<u>2022</u>	<u>2021</u>
Support services etc.	2	1
<u>Payroll costs</u>	<u>2022</u>	<u>2021</u>
	€	€
Wages and salaries	69,323	42,800
Social welfare costs	7,640	4,726
	76,963	47,526

During the financial year there were no employees paid a salary greater than €70,000.

11. Director's Remuneration and Transactions

Directors' remuneration

No remuneration has been paid by the company to its directors

Director's transactions

The company had no related party transactions with the directors during the year.

Laois Volunteer Centre CLG
Notes to Financial Statements
For the Financial Year Ended 31 December 2022

12. Tangible Fixed Assets

	<u>Furniture, Fittings & Equipment</u> €	<u>Total</u> €
<u>Cost</u>		
At 1 January 2022	2,317	2,317
Additions	535	535
At 31 December 2022	2,852	2,852
<u>Depreciation</u>		
At 1 January 2022	329	329
Charge for the year	838	838
At 31 December 2022	1,167	1,167
<u>Net Book Values</u>		
At 31 December 2022	1,685	1,685
At 31 December 2021	1,988	1,988

13. Debtors 2022-2022 €€

Debtors and prepayments	1,646	824
All debtors fall due within one year		

14. Creditors: Amounts falling due within one year **2022-2021 €€**

Creditors and accruals	3,149	2,399
Deferred income	67,121	-
Taxation creditors	1,534	1,728
	4,127	

Laois Volunteer Centre CLG
Notes to Financial Statements
For the Financial Year Ended 31 December 2022

15. Financial Commitments

On 4th April 2022 the company commenced a rolling agreement to occupy as office space, Unit 7 Bloom HQ, Mountrath, Co Laois on a non exclusive basis. The monthly licence fee on the office space is €350.

16. Department of Public Expenditure and Reform Circular 13/2014

Grant 1

Sponsoring Government Department:	Dept. of Rural and Community Development
Grant Programme:	Volunteering and Support Services
Purpose of the Grant:	General administration and service provision
Total grant approved:	<u>€121,000</u>
Grant taken to income in the period:	<u>€121,000</u>
Cash received in the period:	<u>€121,000</u>
Deferred income at period end:	<u>€60,500</u>
Term:	Expires 31 December 2022
Received period ended:	31 December 2022
Capital Grant:	Nil
Restriction on use:	General administration and service provision

Grant 2

Sponsoring Government Department:	Dept. of Rural and Community Development
Grant Programme:	Volunteering and Support Services
Purpose of the Grant:	Additional Funding
Total grant approved:	<u>€3,533</u>
Grant taken to income in the period:	<u>€3,533</u>
Cash received in the period:	<u>€3,533</u>
Deferred income at period end:	€-
Term:	Expires 31 December 2022
Received period ended:	31 December 2022
Capital Grant:	Nil
Restriction on use:	Additional Funding

Grant 3

Sponsoring Government Department:	Dept. of Rural and Community Development
Grant Programme:	Ukrainian Community Response
Purpose of the Grant:	Ukrainian Community Support
Total grant approved:	<u>€8,974</u>
Grant taken to income in the period:	<u>€2,353</u>
Cash received in the period:	-
Deferred income at period end:	<u>€6,621</u>
Term:	Expires 31 December 2022
Received period ended:	31 December 2022
Utilised on Capital Expenditure:	<u>€535</u>
Restriction on use:	Intercultural Exchange

Laois Volunteer Centre CLG
Notes to Financial Statements
For the Financial Year Ended 31 December 2022

16. Department of Public Expenditure and Reform Circular 13/2014(cont'd)

Grant 4

Sponsoring Government Department:	Dept. of Rural and Community Development
Grant Programme:	Community Activities Fund
Purpose of the Grant:	Community Activities
Deferred income at 1 January 2022:	€-
Grant taken to income in the period:	€3,000
Cash received in the period:	€3,000
Deferred income at period end:	€-
Term:	Expires 31 December 2022
Received period ended:	31 December 2022
Capital Grant:	Nil
Restriction on use:	Community Activities

Yes, is compliant with relevant circulars, including Circular 44/2006, "Tax Clearance Procedures, Grants, Subsidies and Similar Type Payments".

17. Appropriation of Income and Expenditure

	<u>2022</u> €	<u>2021</u> €
Opening balance	86,119	-
Surplus for the financial period	25,767	86,119
Closing balance	<u>111,886</u>	<u>86,119</u>

Laois Volunteer Centre CLG
Notes to Financial Statements
For the Financial Year Ended 31 December 2022

18. Analysis of Funds

	<u>Opening Surplus 1 January 2022 €</u>	<u>Incoming Resources €</u>	<u>Outgoing Resources €</u>	<u>Closing Surplus 31 December 2022 €</u>
<u>Restricted Funds</u>				
<u>Community Services</u>				
DRCD Funding	86,119	121,000	(95,233)	111,886
Other Public Funding	-	8,886	(8,886)	-
	<u>86,119</u>	<u>129,886</u>	<u>(104,119)</u>	<u>111,886</u>
<u>Total Restricted Funds</u>	<u>86,119</u>	<u>129,886</u>	<u>(104,119)</u>	<u>111,886</u>
<u>Total Unrestricted Funds</u>	<u>-</u>	<u>480</u>	<u>(480)</u>	<u>-</u>
<u>Total Funds</u>	<u>86,119</u>	<u>130,366</u>	<u>(104,599)</u>	<u>111,886</u>

19. Events Since the Financial Year End

No significant events have affected the company since the financial year end.

20. Related Party Transactions

The transactions of the company with its directors and their connected persons are given in note 11. Apart from these there were no other related party transactions during the financial year.

21. Provisions Available for Smaller Entities

In common with many other organisations of our size and nature we use our auditors to assist with the preparation of the financial statements and deal with various taxation and company secretarial matters on our behalf.

Laois Volunteer Centre CLG
Notes to Financial Statements
For the Financial Year Ended 31 December 2022

22. Legal Status of the Company

The company is limited by guarantee and has no share capital. At 31 December 2022, the company had 4 members (2021, 4 members) whose guarantee is limited to €1 each.

23. Approval of Financial Statements

The financial statements were approved by the board on 21st June 2023.

Catherine Corbett - Director

Conor Ganly- Director

Laois Volunteer Centre CLG

Annual Report

For The Financial Year Ended 31 December 2022

Detailed Income and Expenditure Account

*** The following do not form part of the audited financial statements ***

Laois Volunteer Centre CLG
Detailed Income and Expenditure Account
For the Financial Year Ended 31 December 2022

Schedule 1 Income

	2022	P/E
	€	2021
		€
DRCD - Core funding	121,000	121,000
DRCD - addition funding	5,053	19,580
Volunteer Ireland funding	833	2,421
Laois County Council - funding	3,000	-
Other income	480	0
	<u>130,366</u>	<u>143,001</u>

Schedule 2 Income

	2022	P/E
	€	2021
		€
Wages and social insurance	76,963	47,526
Staff and volunteer training	1,288	-
Other staff costs	1,750	693
Office rent and rates	4,410	975
Insurance	673	645
Postage, stationery and office expenses	2,323	590
Advertising and promotions	6,313	560
Telephone	1,318	808
Computer and website costs	1,758	1,363
Motor and travel	1,068	122
Subscriptions and affiliations	871	600
Legal and professional fee	1,267	143
Accountancy fee	492	-
Audit fee	2,460	2,399
Bank charges	196	129
Sundry expenses	611	-
<u>Depreciation</u>		
Furniture, Fittings and equipment	<u>838</u>	<u>329</u>
	<u>104,599</u>	<u>56,882</u>



Laois Community & Voluntary Awards 2022 Launch July 2022

ACKNOWLEDGEMENTS

We would like to thank all our **volunteers** and **VIOs**. Without your generosity of spirit, the Laois Volunteer Centre would be unable to exist. Your time and dedication has helped so many people in our community.

We would also like to thank our generous funders: **The Department of Rural and Community Development** and **Laois County Council**.



An Roinn Forbartha
Tuaithe agus Pobail
Department of Rural and
Community Development



Laois County Council
Áras an Chontae, Portlaoise, Co. Laois

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Caitriona Ryan, Manager LVC and Caroline Hoffman, CEO, Laois Chamber at Shine, Emo Court, May 2022.



Karen Chadwick, Development Officer, Laois Jobs Fair. April 2022.



Carly Fagan, runner up, Bridget Reidy Dundon, winner, Junior Volunteer of the Year award with Karen Chadwick. November 2022.